



## **Heritage Kenora ~ Minutes ~**

October 19, 2016 - 9:30 am  
Lake of the Woods Museum

**Present:** Tim Davidson, Jeff Port, Randy Jackson, Lisa Moncrief, Jim Clarke, David Nelson, Melissa Shaw, Lori Nelson.

**Regrets:** Rory McMillan.

**Guest:** Dustin Shore.

### **1 Call to Order**

Tim Davidson called the meeting to order at 9:35 am.

### **2 Declaration of Pecuniary Interest**

None declared.

### **3 CIP Applications**

#### **Island Girl - 307 Second Street South**

Owner Dustin Shore was in attendance at the meeting to get clarification on the eligibility of the proposed facade improvements to his building. In addition, the committee was able to clear up some questions about the application. The intent of the facade improvement is to maintain the present look of the building, but to replace the bricks and the upper windows on the primary facade. In addition, wooden shiplap will be applied to the lane side of the building. These changes are all eligible for funding. At present, Mr. Shore's application requires the addition of a quote for the secondary facade work and he will send this along with photographs of the present facade and the material to be used for the improvement. Mr. Shore also mentioned that he will be replacing the windows on the secondary facade immediately (these would not be eligible for CIP funding).

Dustin Shore left the meeting at 10:00 am.

### **4 Approval of Minutes for September 21, 2016 Meeting**

*Motion: Moved by Randy Jackson, seconded by Jim Clarke that the minutes of the meeting held September 21, 2016 be approved as presented. Carried.*

**5 Business Arising**

**CIP Expenditures to Date**

Lori Nelson provided an update on the CIP funds still to be expended in 2016. Report attached. Confirmation has been received from Charlotte Edie that there was a carryover of \$85,144 from 2015, so there remains, at this date, \$66,243.27 to expend in 2016.

**6 CIP Applications**

**Cottage Essentials - 616 Ottawa Street**

There were some questions about this application regarding the quote and the commencement of work prior to grant approval. Melissa Shaw had asked them for a more formal quote on letterhead and informed them that any work completed prior to grant approval would be ineligible for funding. Jeff Port and Lisa Moncrief agreed to visit the applicants following the meeting to get clarification on the project.

**Outstanding CIP Projects**

To date, the City of Kenora has paid out only \$2,058.23 on 2016 CIP projects. Melissa reported that the paperwork for The Cornerstone is expected next week and that the Seasons project will be getting underway shortly. Lisa reported that work seems to be well underway at Earth4U. Lori will follow up with The Broken Paddle (work completed) and 901 Westside (project not started yet).

**Keewatin CIP - Landscaping portion**

Melissa and Lori will review both CIPs before bringing a recommendation to Heritage Kenora at the November meeting regarding an amendment to the Keewatin CIP re: the extension of the geographic boundaries for the landscaping grants.

**7 New Business**

**Nourish**

Melissa reported that the Nourish building has been sold and that the new owners are aware of the heritage designation of the building. They are particularly interested in the ghost sign on the east facade.

**8 Next Meeting**

**November 16 at 9:30 am at the Lake of the Woods Museum**

**9 Adjournment**

*David Nelson moved the adjournment of the meeting at 10:30 am.*